Peer-to-Peer Teams Report

The purpose of this report is to get a list of teams for peer-to-peer events. Each row in the report represents a team and its related details.

## Use Case(s)

* Event organizers want to quickly know how many teams there will be at an event and how big each team is
* Event organizers want to see how much each participating team raised
* Event organizers need to quickly reach team captains

## Filters

|  |  |
| --- | --- |
| **Filter** | **Description** |
| Forms | Form Name(s) |
| Form Tags | Forms attached to one or more form tags |
| Classifications | Event Classification(s) |
| Teams | Team Name(s) |

## Web-Based Columns

|  |  |
| --- | --- |
| **Column** | **Description** |
| ID | Team ID number |
| Form | Name of the form the event is under |
| Team Name | Name of the team |
| Team Captain | Name of the team captain(s) |

## Standard Download Columns

|  |  |
| --- | --- |
| **Column** | **Description** |
| Form Name | The name of the form the team is under |
| Form ID | Form ID |
| Form Data Mapping | Data mapping configured for form |
| Classification | The name of the classification |
| Team Name | Name of the team |
| Team Captains Name | Name of the team captain |
| Team Captains Email | Email of the team captain |
| Number of Captains | Number of team captains on a team |
| Number of Members | Number of people in a team |
| Fundraising Goal | Team fundraising goal (set by the team, not affected by any settings) |
| Team Amount Raised | How much the team has raised (affected by “Include Registration Costs in Fundraising Goals” and “Include unverified donations in fundraising goals”) |
| Team Amount Verified | How much the team has raised that has been verified (online + offline verified donations, not affected by settings). |
| Team Amount Unverified | How much the team has raised that has not been verified (offline unverified, not affected by settings) |
| Text Giving Active | If there is an SMS keyword set up for that team or not to accept gifts via SMS |
| Date Created | Team creation date |

## Additional Custom Download Columns

|  |  |
| --- | --- |
| **Column** | **Description** |
| Team ID | Team ID number |
| Team Amount Without GiftAssist | How much the team has raised, minus GiftAssist |
| Team Amount Online | How much was raised online through Qgiv’s platform. (not affected by settings) |
| Team Amount Offline Verified | Amount raised by the team (processed offline and marked verified) |
| Team Page Link | Publicly-accessible link to the team page |
|  |  |
| Team Amount Offline | How much was raised offline outside of Qgiv’s platform (offline verified + offline unverified)  \* Includes matching gift data |
| Team Amount Cash | How much was raised via cash (verified + unverified donations, not affected by settings) |
| Team Amount Check | How much was raised via a regular check. (verified + unverified donations, not affected by settings) |
| Team Amount Matching | How much was raised by matching amount. (verified + unverified, not affected by settings) |
| Custom Column | Adds static text to every row |